

W. S. D. I.

AGENDA COVER MEMORANDUM

TO: Board of County Commissioners
DEPARTMENT: Lane County Sheriff's Office
PRESENTED BY: Judy Simpson
SUBJECT: **IN THE MATTER OF DELEGATING AUTHORITY
TO THE COUNTY ADMINISTRATOR TO EXECUTE
CHANGE ORDER NO. ONE (1) TO MOTOROLA
CONTRACT FOR SHERIFF'S OFFICE DISPATCH
AND COMMUNICATION EQUIPMENT UPGRADE**

I. MOTION

MOVE THAT THE BOARD OF COUNTY COMMISSIONERS DELEGATE THE
AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE CHANGE
ORDER NO. ONE (1) TO MOTOROLA CONTRACT #0000215805.

ISSUE/PROBLEM

In order to continue the timely dispatch communication upgrade, the Lane County Board of Commissioners needs to delegate authority to the County Administrator to execute Change Order No. One (1) to Motorola Contract #0000215805.

II. DISCUSSION

A. Background

The Lane County Sheriff's Office dispatch system was deemed in need of a technical upgrade due to the AIRS conversion project.

Board Order 03-12-17-7 awarded a contract to Motorola, Inc. to purchase dispatch radio equipment in the amount of \$332,057.08. After negotiation and fine-tuning the communication equipment list, a contract – PO #0000215805 – was awarded to Motorola in the amount of \$381,414.40, an amount within the County Administrator's authority to execute.

Additionally, Motorola, Inc. was recommended as a sole-source vendor in order to ensure equipment compatibility.

Change Order No. One (1) modifies PO #0000215805 to conduct technical site reviews of four (4) radio tower sites for environmental conditions, and power, safety and equipment space requirements in connection with converting channel operation to digital. The cost of the site reviews is \$20,000, and exceeds the County Administrators remaining amendment execution authority under BO 03-12-17-7. Motorola, for their internal auditing purposes only, is additionally pulling PO# 0000216884 in the amount of \$76,606.81, into the scope of contract # 0000215805, and thereby increases the contract a total of \$96,606.81.

The communication equipment order by the Sheriff's Office under PO #0000216884 in the amount of \$76,606.81 has been received and paid under invoice #00291039 during June 2004. The additional equipment is covered by a state price agreement, and no additional competitive selection was required.

B. Analysis

In order to continue with the timely radio equipment upgrade and convert channel operation to digital, Motorola, Inc. needs to conduct site reviews. The equipment has been received, and the site reviews need to be completed prior to installation of the equipment.

C. Alternatives/Options

1. Adopt the order to approve Change Order No. One (1) to Motorola, Inc PO#0000215805.
2. Do not approve the order.

D. Recommendations

Recommends Board approval of proposed Board Order.

E. Timing

As indicated above.

III. IMPLEMENTATION/FOLLOW-UP

None anticipated.

IV. ATTACHMENTS

1. Proposed Board Order No. _____.
2. Change Order No. One (1) to Motorola, Inc. PO#0000215805.

IN THE BOARD OF COUNTY COMMISSIONERS OF Lane County, OREGON

**ORDER NO.)IN THE MATTER OF DELEGATING AUTHORITY
)TO THE COUNTY ADMINISTRATOR TO EXECUTE
)CHANGE ORDER NO. ONE (1) TO MOTOROLA
)CONTRACT FOR SHERIFF'S OFFICE DISPATCH
)REMODEL AND COMMUNICATION EQUIPMENT
)UPGRADE**

THIS MATTER having come before the Board of County Commissioners for approval of Change Order No. One (1) to Contract #0000215805 between Lane County and Motorola, Inc.

WHEREAS, Board Order 03-12-17-7 awarded a contract to Motorola, Inc. for the purchase of dispatch radio equipment in the amount of \$332,057.08.

WHEREAS, Change Order No. (1) continues the dispatch communication upgrade and conversion to digital operations at additional sites.

IT IS HEREBY ORDERED that the Board of County Commissioners delegate authority to the County Administrator to execute Change Order No. One (1) to Contract #0000215805 between Motorola, Inc. and Lane County, in substantial conformity with the attached Exhibit "A".

Signed this day of , 2004

Chair, Board of County Commissioners

APPROVED AS TO FORM
Date 9/6/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

**CHANGE ORDER**

Lane County CO # 1

Change Order No. 1Date: 7/26/04Project Name: Lane County ProjectCustomer Name: Lane CountyCustomer Project Mgr: John Peruch**The purpose of this Change Order is to: (highlight the key reasons for this Change Order)**

Motorola to provide the following:

1. Complete 4 microwave path surveys, LCSO-Buck Buck-Bear; Bear-Hagan; Buck-Hagan. Provide survey report on the results of the path studies.
2. Motorola will provide a report providing a preliminary review of the sites for environmental conditions associated with the feasibility of installing new equipment in the sites listed.
3. PO # 0000216884 value to be pulled into contract 03-13237/BRM as part of this change order.

Contract # 03-13237/BRMContract Date: 2/2/04

In accordance with the terms and conditions of the contract identified above between Lane County and Motorola, Inc., the following changes are approved:

Contract Price Adjustments

Original Contract Value:	\$381,414.40
Previous Change Order amounts for Change Order numbers <input type="text"/> through <input type="text"/>	N/A
This Change Order:	\$ 96,606.81
New Contract Value:	\$478,021.21

Completion Date Adjustments

Original Completion Date:	7/26/04
Current Completion Date prior to this Change Order:	9/26/04
New Completion Date:	11/15/04



CHANGE ORDER

Lane County CO # 1

Changes in Equipment: (additions, deletions or modifications)

N/A

Changes in Services: (additions, deletions or modifications)

Add the following. Motorola will conduct a preliminary site review and provide a report with environmental conditions associated with the feasibility of installing new equipment in the sites listed above. The report will provide the following information: 1. R56 grounding review of all sites, 2. Equipment space requirements for all sites, 3. Power requirements for all sites 4. Safety requirements for all sites, 5. Four path surveys for proposed Lane County microwave system. 6. A review of the LCSO site requirements for proposed new structure on the LCSO roof. The new structural review will include. R56, electric, environment, space and equipment requirements. 7. Note engineering structural analysis for tower loading, R56 compliance audit is not part of this change order. 8. Acceptance criteria for this change order will be the delivery of the document containing the microwave path survey and preliminary site evaluations.

Schedule Changes: (describe change or N/A)

Additional surveys time required adds 45 days to schedule 11/15/04.

Pricing Changes: (describe change or N/A)

Price for microwave path surveys is 20,000.
PO # 0000216884 value of \$76,606.81 to be pulled into contract 03-13237/BRM as pat of this change order.

Customer Responsibilities and Service Change or N/A

Provide access to all microwave sites for study.

Payment Schedule for this Change Order: (describe new payment terms applicable to this change order)

Payment upon delivery of reports.

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

Motorola, Inc.

Customer

By: 

By: _____

Printed Name: _____

STEVEN J. PALM

Printed Name: _____

Title: _____

AREA CONTROLLER

Title: _____

Date: _____

8-16-04

Date: _____

Reviewed by: John Peruch

Motorola Project Manager

Date: 7/26/04